

**Minutes of the Regular Meeting
of the
Board of School Trustees
Greenfield-Central Community School Corporation**

**Administration Center
110 West North Street
Greenfield, IN 46140
Monday, September 10, 2012**

Board Members Present: Mrs. Retta Livengood, President
Mr. Dan Leary, First Vice President
Dr. Michael Summers, Second Vice President
Mr. Dan Riley, Secretary
Mr. Kent Fisk, Assistant Secretary
Mr. Dan Strahl, School Board Attorney

Administration Present: Dr. Linda Gellert, Superintendent
Mrs. Ann Vail, Assistant Superintendent
Mr. Tony Zurwell, Business Manager
Dr. Christy Hilton, Human Resources Director
Mrs. Donieta Ross, Executive Assistant to Superintendent

Others Present: Jason Shaw, Dan Jack, Joey Johnson, Diana Gardner, Sharon Hunt, Ruth Ann Monaghan, Darren Turner, David Beal, Jim Bever, Rick Lister, Stephen Burt, Angela Stiverson, Kathy Dowling, Candy Short, Harold Olin, Benjamin Polk, Ray Kerkhof, Tony Heath, Scott Brown, Jobie Whitaker, Jan Kehrt, Noelle Steele, Steve Bryant, Susie Coleman, Josie Hefernan, Kynsey Hasty, Frank Titus, Ellie Parker, Breanna Denny, Noah Harris, Breanna Pomeroy, and Jacob Smith

- I. Mrs. Livengood led in recitation of the Pledge of Allegiance and called the September Regular Board Meeting to order at 7:00 p.m.
 - A. Mrs. Livengood read the Character Trait of the Month – Responsibility.
 - B. Principal Joey Johnson introduced kindergarten teacher Ruth Ann Monaghan and second grade teacher Diane Gardner to present the RIBET (reading instantly becomes in two's) program at Eden Elementary. The program pairs up one kindergarten student with a second grader to read together once a week. This program enhances fluency and other literacy skills for students. Kindergarten students Josie Hefernan, Kynsey Hasty, Frank Titus, Ellie Parker, and second grade students Breanna Denny, Noah Harris, Breanna Pomeroy, and Jacob Smith presented on behalf of Eden Elementary.
- II. Mrs. Livengood suspended the Regular Board Meeting, and called the Public Tax Hearings to order.
 - A. Mrs. Livengood declared an open public hearing for the proposed 2013 Budgets, which included the General Fund, Debt Services Fund, Pension Debt Fund, Capital Projects Fund, Transportation Operating Fund, Bus Replacement Fund, and the Rainy Day

Fund, and called for public comments. There were no public comments. Mrs. Livengood closed the 2013 Budgets Hearing.

- B. Mrs. Livengood declared an open public hearing for the proposed 2013-2015 Capital Projects Fund Plan, and called for public comments. There were no public comments. Mrs. Livengood closed the Capital Projects Fund Hearing.
 - C. Mrs. Livengood called for public comments on the proposed 2013-2024 School Bus Replacement Plan, and called for public comments. There were no public comments. Mrs. Livengood closed the 2013-2024 School Bus Replacement Plan Hearing.
- III. Mrs. Livengood adjourned the Public Tax Hearings and reconvened the Regular Board Meeting.
 - IV. Dr. Summers made a motion to approve the minutes of the Regular Meeting of August 13, 2012, and the Executive Session of August 13, 2012. Mr. Fisk seconded the motion. The motion was approved, 5 – 0.
 - V. Mr. Zurwell presented claim dockets for review in the amount of \$2,944,394.20. The claim docket was presented for review prior to the Board meeting. Mr. Leary asked if the claims reflect the construction on the Eden Elementary and Weston Elementary. Mr. Zurwell confirmed that the costs were reported on this claim docket and work was almost complete on those projects. Mr. Fisk asked if Department of Homeland Security must inspect our buildings, then why do we have to pay for this inspection. Mr. Zurwell reported that this is common practice. After further discussion, Dr. Summers made a motion to approve the claim docket. Mr. Riley seconded the motion. The motion was approved, 5 – 0.
 - VI. Mr. Zurwell shared that July 2011 and 2012 fiscal years in regard to revenue. Expenses varied between these months due to replacing a truck that would normally be paid from the Transportation Fund, and payment on retirement obligations and special needs services. Mr. Fisk asked if those payments were normally paid in different months. Mr. Zurwell confirmed that those payments do not always fall in July. All taxing funds for these months for both years had positive ending cash balances.
 - VII. Dr. Gellert introduced Tony Heath from The Skillman Corporation to give a final review of the construction projects. Mr. Heath reported that work has been completed on replacing the windows at the high school, and that site improvements have been finalized at the junior high and high school. Mr. Fisk asked if the warranty on the roof is valid. Mr. Heath stated that the manufacture representative inspected the roof, and indicated they will honor the warranty. Mr. Leary asked where the “as built” drawings are kept. Dr. Gellert stated that these are all housed at the Records Annex located at Weston Elementary. The building is secure and the master key is kept at the Central Office. If someone wants to look at the drawings, they must request through the chain of custody: Mr. Sturm and Mr. Zurwell. Mr. Heath thanked the Board and corporation for their support and leadership throughout the lengthy project. Board Members expressed appreciation to Mr. Heath and to the Skillman Corporation for service and attention to detail.

School Board Attorney Dan Strahl presented a Facility Use Agreement with the City of Indianapolis to utilize Weston Elementary as training for emergency personnel. Mr. Riley made a motion to approve the recommendation and Mr. Leary seconded the motion. The motion was approved, 5 – 0.

- VIII. Mrs. Vail presented the instruction report on the newly required test security training for staff and administration. She reported that staff was provided training on how to secure Indiana testing material. All personnel who are associated with the secure assessment test materials must sign an agreement per IDOE. Mrs. Vail shared with Board Members several documents related to this new requirement, and reported that the corporation met the September 1, 2012, deadline for this training.
- IX. Mr. Zurwell recommended that the Board accept donations in the amount of \$3,200.00. Mr. Riley made a motion to approve the donations with gratitude, and Mr. Leary seconded the motion. The motion was approved, 5 – 0.
- X. Dr. Gellert introduced Boys & Girls Club Director Darren Turner to give the Benjamin Culver Center Alternative School annual report. Darren stated that the Boys & Girls Club of Hancock County is celebrating 75 years partnering with the community and school. He believes the Club has changed focus from sports leagues to a more educational focus. Dr. Gellert stated that the new alternative program is changing from a punitive emphasis to character building. Mr. Fisk shared that he was pleased to see the paradigm change. Mrs. Livengood asked Mr. Turner what changes he would like to see in the future. He responded he would like to see a certified teacher in charge at the Alternative School to help more with credit recovery and mentoring of students.
- XI. Dr. Gellert reported that School Improvement Plans are due by the Indiana Department of Education by September 30, 2012. The Plans must establish objectives to address learning needs of all students and specify how and to what extent the school expects to make continuous improvement by setting benchmarks for progress. Each principal presented their respective School Improvement Plans to Board Members. These plans will be posted on each school's website for public viewing. Mr. Riley made a motion to approve the School Improvement Plans as presented. Dr. Summers seconded the motion. The motion was approved, 5 – 0.
- XII. Dr. Gellert recommended approval for three out-of-state field trips: Greenfield-Central High School Junior State of America (JSA) program will travel to University of Cincinnati, Cincinnati, Ohio, on October 20, 2012; and the Winter Guard and Indoor Percussion groups have requested approval to travel to Dayton, Ohio on April 10 – 13 and April 17 – 20, 2013. These field trips come at no expense to the school corporation. Dr. Summers made a motion to approve the out-of-state field trips. Mr. Fisk seconded the motion. The motion was approved, 5 – 0.
- XIII. Dr. Hilton presented the personnel recommendations for approval. Mr. Fisk made the motion to approve the recommendations as presented. Mr. Riley seconded the motion. The motion was approved, 5 – 0.

Personnel recommendations included the following for hire: Melanie Fellows, Benjamin Polk and Angela Stiverson; resignations: Renee Alger and Stephanie Nolan.

ECA recommendations for 2012-13 sports season included: Brian Francis, varsity assistant softball coach; J. David Graddy, junior varsity softball coach; and James Stewart, freshman softball coach.

ECA resignations for the 2012-13 sports season included: Travis Keesling, varsity baseball coach.

- XIV. Dr. Gellert invited everyone to the Red Letter Gala sponsored by the Greenfield Central Foundation on September 29, 2012, at the Blu Falls Arts and Events Center at 6 p.m.
- XV. Mr. Riley made the motion to adjourn the meeting and Mr. Fisk seconded the motion. The motion was approved, 5 – 0.

President

First Vice President

Second Vice President

Secretary

Assistant Secretary

**Executive Session Summary
of the
Board of School Trustees
Greenfield-Central Community School Corporation
Administration Center
110 West North Street
Greenfield, IN 46140
Monday, September 10, 2012
6:00 P.M.**

The Greenfield-Central Community School Corporation Board of School Trustees met in Executive Session on Monday, September 10, 2012, at 6:00 P.M. for the opportunity to discuss pending litigation, collective bargaining and the purchase or lease of real property.

The meeting was advertised pursuant to IC 5-14-1.5-6.1 (4). All undersigned certify that no subject matter was discussed in the executive session other than to discuss pending litigation, collective bargaining and the purchase or lease of real property.

President

First Vice President

Second Vice President

Secretary

Assistant Secretary