

**Minutes of the Regular Meeting
of the
Board of School Trustees
Greenfield-Central Community School Corporation**

**Administration Center
110 W. North Street
Greenfield, IN
October 19, 2015
7:00 P.M.**

Board Members Present: Mrs. Retta Livengood, President
Mr. Ray Kerkhof, First Vice President
Mr. Steve Menser, Second Vice President
Mr. Dan Leary, Secretary
Ms. Kathy Dowling, Assistant Secretary
Mr. Dan Strahl, School Board Attorney

Administration Present: Dr. Harold Olin, Superintendent
Mrs. Ann Vail, Associate Superintendent
Dr. Christy Hilton, Assistant Superintendent
Mr. Tony Zurwell, Business Manager
Ms. Donieta Ross, Executive Assistant to Superintendent

Others Present: Greg Thompson, David Beal, Ross Gonzalez, Jay Cook, Melia Hammons, Rick Lister, Devon Marine, Jared Manning, Shane Bryant, Steve Bryant, Brent Oliver, Kim Kile, Jan Kehrt, Jim Bever, Jobie Whitaker, Dave Walker, Matt Davis, Dan Jack, Susie Coleman, Alexis Bielefeld, Sally Cook, Kylie Huffman, Tristan Gonzales, Hannah Williams and Melissa Bond

- I. Board President Retta Livengood led the recital of the Pledge of Allegiance, and called the October Regular Meeting to order.
 - A. Mrs. Livengood read the Character Trait of the Month – Truthfulness.
 - B. Principal Jim Bever introduced 5th grade teacher Melissa Bond and she shared how she and her colleagues are using small group instruction at Greenfield Intermediate School. Mrs. Bond talked about the benefits of small group instruction and how students benefit from different delivery systems. Students Alexis Bielefeld, Sally Cook, Kylie Huffman, Tristan Gonzales and Hannah Williams used the Chrome books to work with board members in completing an assignment created by Mrs. Bond.
- II. Mr. Kerkhof made a motion to approve the minutes of the Regular Meeting of September 14, 2015; the Executive Session of September 14, 2015; and the

Special Session of September 30, 2015. Mr. Leary seconded the motion. The motion was approved, 5 – 0.

- III. Mr. Zurwell presented the claim docket in the amount of \$3,481,510.03. The Board reviewed the docket prior to the meeting. Ms. Dowling made a motion to approve the total amount of claims for payment and Mr. Menser seconded the motion. The motion was approved, 5 – 0.
- IV. Mr. Zurwell shared the financials for the months of August 2014 and 2015. The expenses exceeded the revenue in both months. The main difference was attributed to a 3-pay payroll month and expenses incurred from the summer work at Maxwell Intermediate School. Mr. Leary asked if there was a plan to apply for the 2015 Safety Grant. Mr. Zurwell stated that Dr. Hilton and Principal Dan Jack were working on updating that grant in the next few days. All taxing funds had positive ending cash balances.
- V. Mr. Zurwell made the following recommendations in reviewing the 2016 budgets:
 - A. Mr. Zurwell recommended the Board approve and sign the 2016 Budgets as presented, including the adoption of Budget Form 4, Ordinance of Appropriations and the Resolution of Tax Rates. Mr. Leary made a motion to approve all the recommendations and Mr. Kerkhof seconded the motion. The motion was approved, 5 – 0.
 - B. Mr. Zurwell recommended the Board approve the 2016-2018 Capital Projects Fund Plan, and asked for permission to publish the Notice of Adoption. Mr. Menser made a motion to approve the recommendation and Ms. Dowling seconded the motion. The motion was approved, 5 – 0.
 - C. Mr. Zurwell recommended the Board approve the 2016-2027 Bus Replacement Plan. Ms. Dowling made a motion to approve the recommendation and Mr. Leary seconded the motion. The motion was approved, 5 – 0.
 - D. Mr. Zurwell requested that the Board approve the 2016 Budget (Line 2) Resolution which grants the Greenfield-Central Community Schools Business Manager, Anthony M. Zurwell, the authority to reduce Line 2 on Forms 4B for the 2016 Budgets. Mr. Kerkhof made a motion to approve the recommendation and Mr. Menser seconded the motion. The motion was approved, 5 – 0.
 - E. Mr. Zurwell recommended the Board approve the Expenditure Goal for the 2016 Budget. Mr. Leary made the motion to approve the

recommendation as presented and Mr. Kerkhof seconded the motion. The motion was approved, 5 – 0.

- VI. Dr. Olin shared with the Board that notification was given from the Indiana Department of Education that results of the ISTEP have been delayed so he would notify the board as updates are received. Mrs. Vail presented the College Readiness Dashboard for the instruction report. She highlighted a few data points from the 2015 ACT Report, the 2015 SAT Report and also the 2015 My College Options Report. Ms. Dowling asked if the new SAT exam will clarify a better way to score the exam. High school counselor Kim Kile stated that the scoring will be different and the PSAT exam this year will also look like the new SAT exam to better prepare students for the SAT. Mr. Kerkhof asked if more students are trying to attend college. Mrs. Kile replied that the school is trying to talk with students on how to better prepare for college or a career path. Mr. Menser asked what drives a student to take the ACT over the SAT exam. Mrs. Kile stated that colleges are changing their requirements for acceptance and some are going to the ACT scores.
- VII. Dr. Olin brought policy 2510 back to the board to discuss how textbook adoption has changed, specifically in the secondary schools. Dr. Olin asked board members to think about digitized curriculum having a direct connection to the learning standards from the Indian Department of Education. The resources used should meet the community standard for appropriateness and the curriculum resources should be reviewed by the school administration. Ms. Dowling asked how it would be possible for school administrators to review everything that the teachers may introduce into the curriculum from the free resources on-line. Mr. Kerkhof asked if there were approved on-line sites that teachers should obtain resources. Dr. Olin shared that this is a discussion he wanted to have with the board before a change in the textbook adoption policy.
- VIII. Mr. Zurwell presented donations in the amount of \$22,722.01. Ms. Dowling made a motion to accept the donations with gratitude. Mr. Menser seconded the motion. The motion was approved, 5 – 0.

Mr. Zurwell presented for 1st reading the 2016 Classified Pay Rates for support staff. The recommendation for most staff is a 3.1% increase, with a 5.0% increase for food service, and increases in daily rates.

- IX. Dr. Olin reported on Average Daily Members (ADM) for fall 2015 enrollment. The report shows a drop in enrollment of 15 students from last fall. He noted that the 2nd grade cohort, the 4th grade cohort, the 10th and 11th grade cohorts have experienced a drop in enrollment. Mr. Leary asked if we know where these students are going after they leave our corporation. Dr. Olin stated we try to track a student if they transfer out during the school year. Mr. Kerkhof

asked if the St. Michael's 8th grade students are invited to all initiatives at the high school. Dr. Olin reported that the St. Michael's 8th graders are included in the freshman orientation and open enrollment.

- X. Dr. Olin presented for 1st reading eleven NEOLA by-law and policy revisions and/or additions. Those included by-law 0100, definition for Principal; by-law 0131.2, the functions involving technical corrections; policy 2410, defining the parameters for recording meetings that occur with parents and school personnel; 2421, change in the name of vocational to "career and technical" education; 2430, updated language for students retaining academic eligibility in corporation-sponsored clubs and activities; 3140/4140, recognizing a letter of retirement as equivalent to a resignation; 5540, defines the roles for principals (and designees) when law enforcement or CPS (Child Protective Services) interview students on school property; 5610, language to allow schools to suspend students for bullying; 8390, updating language related to service animals; and 9700.01, guidelines for advertising, sponsorship and naming rights. The policies will be brought to the Board for approval in November.

- XI. Dr. Olin presented a request for three out-of-state field trips from high school advisor Sarah Ketchum for Junior State of America (JSA). Mr. Leary made a motion to approve the recommendation. Ms. Dowling seconded the motion. The motion was approved, 5 – 0.

- XII. Dr. Hilton presented the personnel recommendations for approval. Ms. Dowling made a motion to approve the recommendations and Mr. Kerkhof seconded the motion. The motion was approved, 5 – 0.
 - A. Certified recommendations: Zackary Holt, elementary teacher; Rachel Ross-Kroemer, special education program coordinator; and Adam Richardville, junior high teacher.

 - B. Certified resignations: Donald Turner, elementary teacher.

 - C. ECA recommendations: JR Angle, men's junior varsity basketball coach; Bill Batton, men's freshman basketball coach; David Graddy, junior varsity softball coach; Joel Graupner, junior high golf coach; Ed Hammant, interim head wrestling coach; Lucas Haworth, varsity assistant men's basketball coach; Jayde Jackson, 7th & 8th grade girl's assistant basketball coach; Jim Stewart, freshman softball coach.

 - D. ECA resignation: JR Angle, freshman men's basketball coach; Josh Holden, assistant football coach and varsity wrestling coach; Lukas Haworth, junior varsity assistant men's basketball coach.

- XIII. Dr. Olin presented for 1st reading the administrative salary recommendation for the Greenfield-Central administrative team members. This includes a benefits addendum and a change to the VEBA language that references the 2013-14 school year. It also includes a life insurance coverage for the special education administrators.
- X. Mr. Kerkhof made the motion to adjourn the meeting, and Mr. Leary seconded the motion. The motion was approved, 5 – 0.

President

First Vice President

Second Vice President

Secretary

Assistant Secretary