

**Minutes of the Regular Meeting  
of the  
Board of School Trustees  
Greenfield-Central Community School Corporation**

**Administration Center  
110 W. North St.  
Greenfield, IN  
January 12, 2015  
7:00 P.M.**

Board Members Present: Mrs. Retta Livengood, President  
Mr. Ray Kerkhof, First Vice President  
Mr. Steve Menser, Second Vice President  
Mr. Dan Leary, Secretary  
Mr. Dan Strahl, School Board Attorney

Administration Present: Dr. Harold Olin, Superintendent  
Mrs. Ann Vail, Associate Superintendent  
Dr. Christy Hilton, Assistant Superintendent  
Mr. Tony Zurwell, Business Manager  
Ms. Donieta Ross, Executive Assistant to Superintendent

Unable to Attend: Ms. Kathy Dowling, Assistant Secretary

Others Present: Greg Thompson, Susie Coleman, Jan Kehrt, Samantha Gable, Matt Davis, Devon Marine, Dawn Hanson, Dan Jack, Andrea Arms, Brent Oliver, Jim Bever, Shane Bryant, Jared Manning, Kathy Clark, Amanda Bradford, Will Ellis, Jorja Houston, Zach Livingston, Avery Davis, David Beal, Steve Bryant, Rick Lister, Jordan Lewis and Jobie Whitaker

- I. Mrs. Livengood led the recital of the Pledge of Allegiance, and called the January Regular Meeting to order.
  - A. Mrs. Livengood presented the Character Trait of the Month – Self-Control.
  - B. Harris Elementary Principal Jan Kehrt introduced instructional coach Amanda Bradford who explained a new reading pilot program from the Early Literacy Grant. Third grade students participating in the presentation were Avery Davis, Jorja Houston, Zach Livingston and Will Ellis. These students demonstrated “Ticket to Read” with Board Members, a program that helps develop fluency and comprehension with reading levels from first to seventh grade.
- II. Mrs. Livengood suspended the Regular Board Meeting.
- III. Mrs. Livengood called the Special Organizational Board Meeting to order.

- A. Attorney Dan Strahl, acting as Judge Pro Tem, administered the Oath of Office to newly elected Board Members, Mr. Steve Menser and Mrs. Retta Livengood.
- B. Mr. Kerkhof made a motion to approve the following slate of officers for 2015: Mrs. Retta Livengood, President; Mr. Ray Kerkhof, First Vice President; Mr. Steve Menser, Second Vice President; Mr. Dan Leary, Secretary; and Ms. Kathy Dowling, Assistant Secretary. Mr. Menser seconded the motion. The motion was approved, 4 – 0.
- C. Board President Retta Livengood called for the designation of the Treasurer for the school corporation. Mr. Leary made a motion to designate Mrs. Ruthann Fisher as School Corporation Treasurer and Ms. JoAnn Slunaker as School Corporation Deputy Treasurer. The motion was seconded by Mr. Kerkhof. The motion was approved, 4 – 0.
- D. Mr. Zurwell recommended that the Board appoint school representatives to open and tabulate bids in connection with the purchase of supplies, materials and equipment for any buildings, or for any similar purpose. The committee of not less than two may include: Mr. Tony Zurwell, Mr. Bill Redmon, Mrs. Ruthann Fisher, and Mrs. Ginette Einspahr. Mr. Menser made a motion to appoint a Bid Acceptance Committee as recommended by Mr. Zurwell, Business Manager. The motion was seconded by Mr. Leary. The motion was approved, 4 – 0.
- E. Mr. Kerkhof made a motion to approve the Board members' compensation to continue at \$2,000 per year with no per diem, to be paid semi-annually. Mr. Leary seconded the motion. The motion was approved, 4 – 0.
- F. Mr. Menser made a motion to retain Mr. Dan Strahl as the school corporation attorney, with a fee set at last year's rate of \$2,500. Mr. Leary seconded the motion. The motion was approved, 4 – 0.
- G. Mr. Leary made a motion to disclose and file with the Hancock County Clerk of Circuit Court, Conflict of Interest Statements from Mrs. Ann Vail, Mr. David Beal, Mr. Ray Kerkhof, Mr. Dan Leary, Dr. Christy Hilton and Mr. Dan Strahl. Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
- H. Mr. Menser made a motion to retain the schedule of Regular School Board Meetings on the second Monday of each month at 7:00 p.m. in the Administration Center located at 110 West North Street, Greenfield, Indiana unless otherwise advertised. Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
- I. Mr. Leary made a motion to adopt the existing Greenfield-Central By-Laws and Policies. The motion was seconded by Mr. Menser. The motion was approved, 4 – 0.

- J. Mr. Kerkhof made a motion to give the Board President authorization to appoint Board Members to committees. The motion was seconded by Mr. Menser. The motion was approved, 4 – 0.
  - K. Mr. Menser made a motion to nominate and approve Mr. Ray Kerkhof as Legislative Liaison for the school corporation. Mr. Leary seconded the motion. The motion was approved, 4 – 0.
  - L. Mr. Leary made a motion to nominate and approve Ms. Kathy Dowling as Greenfield Parks & Recreation representative for the school corporation. Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
- IV. Mr. Kerkhof made a motion to adjourn the organizational meeting and Mr. Leary seconded the motion. The motion was approved, 4 – 0.
- V. Mrs. Livengood convened the Board of Finance Meeting.
- A. Mr. Zurwell made a recommendation to appoint the current Greenfield-Central Board of School Trustees respective officers to serve in their capacity on the Board of Finance in particular President and Secretary. Mr. Menser made the motion to approve the recommendation and Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
  - B. Mr. Zurwell presented the 2014 Investment Summary Report and Board Policy 6144 that authorizes the Treasurer to invest available monies from any of our funds using allowable instruments. Mr. Leary made a motion to approve the 2014 Investment Report. Mr. Menser seconded the motion. The motion was approved, 4 – 0.
  - C. Mr. Kerkhof made a motion to designate Greenfield Banking Company as the depository of Corporation funds. Mr. Leary seconded the motion. The motion was approved, 4 – 0.
  - D. Mr. Leary made a motion to adjourn the Board of Finance Meeting and seconded by Mr. Menser. The motion was approved, 4 – 0.
- VI. With no further organizational matters to be discussed, Mrs. Livengood reconvened the Regular Board Meeting of the Greenfield-Central School Board of Trustees.
- VII. Mr. Kerkhof made a motion to approve the minutes of the Regular Meeting of December 8, 2014, and the Executive Session of December 8, 2014. Mr. Leary seconded the motion. The motion was approved, 4 – 0.
- VIII. Mr. Zurwell presented the end of year December 2014 and beginning January 2015 claim dockets for review in the amount of \$4,544,501.36. The Board had received all dockets in advance for review. Mr. Menser made a motion to approve the claim docket as presented and Mr. Leary seconded the motion. The motion was approved, 4 – 0.

- IX. Mr. Zurwell reported the budgeting activity for November 2013 and November 2014 with both years having positive ending cash balances. Mr. Zurwell reported the corporation received the last property tax draw for 2014, which came in at a loss of \$224,976 from potential revenue for our taxing funds. Mr. Kerkhof asked if the Department of Local Government Finance (DLGF) would adjust the percentage of the draw or if we would see the same 96%. Mr. Zurwell stated that we had not received our budget order; however, they assume 100% collections unless we appeal.
- X. Mrs. Vail presented the instruction report on the College and Career Readiness Dashboard. The Indiana Department of Education is moving toward preparing graduating students for entry-level college courses or career/job training without remediation. Mrs. Vail shared the three key standardized assessments which provides the data to measure the progress of students. She described the End of Course Assessments (ECA), the American College Testing (ACT) assessment, and the Scholastic Aptitude Test (SAT) with the Board. Mr. Kerkhof asked if more value is placed on one particular assessment. Mrs. Vail responded that each test measures different levels of knowledge. She added that more students are passing the ECA at the time they are taking the course. The 5-year performance profile graphs compared Greenfield-Central students with the state and national scores.
- XI. Dr. Olin shared the latest information from the athletic facilities committee. Key community stakeholders have been approached on their level of support to an artificial turf improvement at the high school. High school athletic director Jared Manning and high school associate principal David Beal are preparing to provide preliminary findings at the February 9, 2015 board meeting.
- XII. Dr. Olin updated the Board on his meeting with HMSES director, Karen Niemeier, to discuss the intent of Greenfield-Central to withdrawal from the inter-local. Dr. Olin also met with HMSES governing board members to define the separation strategy in length. He included a copy of the letter sent to parents and students explaining that Greenfield-Central is withdrawing from HMSES in the next 18 months. He shared that Greenfield-Central will need to provide special education services to their students and a plan has been started to hire a director of special education.
- XIII. Dr. Hilton reported that the MacBook Air laptops have been ordered for tier IV teachers. Training will take place in early February for the high school teachers and in early June for the remaining staff in the other seven buildings. The high school administration has plans to prepare a course about transitioning to the MacBooks for the Greenfield-Central Technology Cadets, and offer the opportunity for those students to become Apple certified.
- XIV. Mr. Zurwell recommended that the Board accept donations in the amount of \$3751.55. He also shared the total amount of donations, \$29,341.95, accepted for 2014. Mr. Kerkhof made a motion to approve the donations with gratitude, and Mr. Menser seconded the motion. The motion was approved, 4 – 0.
- XV. Dr. Olin presented for first reading twelve board policies to address changes in the law, court decisions and “best practices.” NEOLA by-laws and policies 0100, 3120.08,

4120.08, 3122.01, 4122.01, 3140, 4140, 3419, 4419, 5111, 5330, and 8451, were recommended for review.

- XVI. Dr. Olin shared with Board Members the monetary award from school performance in the 2013-14 school year. The Performance Grant was shared with the Classroom Teachers Association (CTA) bargaining team and a Memorandum of Understanding was prepared to divide the money to qualifying teachers. After review, Mr. Leary made a motion to approve the Memorandum of Understanding. Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
- XVII. Dr. Olin recommended approval for out-of-state field trips. Junior State of America students are requesting to travel to Washington D.C. on February 11 – 15, 2015, and to Columbus, Ohio, on April 24 – 26, 2015. Greenfield-Central High School Winter Guard and Winter Percussion are requesting to travel to Dayton, Ohio, on April 8-11, 2015, and April 15-18, 2015. The Winter Guard are requesting to attend the Mid-East Competition in Cincinnati, Ohio on March 14 and 15, 2015. The Greenfield Central Junior High School 8<sup>th</sup> grade students are requesting to travel to Washington D.C. on April 8, returning on April 11, 2015. These field trips come at no expense to the school corporation. Mr. Menser made a motion to approve the out-of-state field trips and Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
- XVIII. Dr. Hilton presented the personnel recommendations for approval. Mr. Leary made a motion to approve the recommendations and Mr. Menser seconded the motion. The motion was approved, 4 – 0.
- A. Certified personnel leaves of absence for the 2014-15 school year included the following: Kimberly Gravett, junior high Math/Science and Caitlin Gordon, Elementary. Certified Resignation: Jennifer Frye, junior high Family Consumer Science.
  - B. Certified recommendations: Andrea Arms, Title I Elementary; Sean Cunningham, Elementary; Lyndie Metz, Elementary; Amy Swick, Elementary; and Denise Waymire, junior high Family Consumer Science.
  - C. ECA resignation for the 2014-15 sports season: Russell Wiley, head boys high school golf coach.
  - D. Dr. Hilton presented for second reading the Fall 2015 Out-of-Unit Coaching recommendations and stipends for the Board's consideration. Mr. Kerkhof made a motion to approve the recommendation. Mr. Menser seconded the motion. The motion was approved, 4 – 0.
- XIX. Mr. Leary made a comment on how difficult it is to decide on school closing due to weather. He commended the staff, bus drivers and students for making it to school without incident during the unpredictable weather conditions.
- XX. Mr. Menser made the motion to adjourn the meeting, and Mr. Leary seconded the motion. The motion was approved, 4 – 0.

---

President

---

First Vice President

---

Second Vice President

---

Secretary

---

*Absent*  
Assistant Secretary