

**Minutes of the Regular Meeting
of the
Board of School Trustees
Greenfield-Central Community School Corporation**

**Administration Center
110 W. North Street
Greenfield, IN
January 13, 2014**

Board Members Present: Mrs. Retta Livengood, President
Mr. Ray Kerkhof, First Vice President
Mr. Steve Menser, Second Vice President
Mr. Dan Leary, Secretary
Ms. Kathy Dowling, Assistant Secretary
Mr. Dan Strahl, School Board Attorney

Administration Present: Dr. Linda Gellert, Superintendent
Mrs. Ann Vail, Associate Superintendent
Mr. Tony Zurwell, Business Manager
Dr. Christy Hilton, Assistant Superintendent
Ms. Donieta Ross, Executive Assistant to Superintendent

Others Present: David Beal, Susie Coleman, Dan Jack, Harold Olin, Joey Johnson, Jan Kehrt, Kathy Clark, Candy Short, Kim Kile, Jobie Whitaker, Sara Houston, Stephen Burt, Mary Beth Vaughn, Rick Lister, Steve Bryant, Landen Davis, Avery Davis, Aidan Davis, Jorja Houston, Samuel Houston, Natalie Jones and Jackson Jones

- I. Mrs. Livengood led the recital of the Pledge of Allegiance, and called the January Regular Meeting to order.
 - A. Mrs. Livengood presented the Character Trait of the Month – Self-Control.
 - B. Harris Elementary Principal Jan Kehrt introduced kindergarten teacher Sarah Houston. Ms. Houston guided kindergarten through second grade students in showing Board Members “Fun to the Fifth.” This is an after-school program that explores Math through pentathlon games. Students participating in the presentation were Landen Davis, Avery Davis, Jorja Houston, Samuel Houston, Natalie Jones, and Jackson Jones.
- II. Mrs. Livengood suspended the Regular Board Meeting.

III. Mrs. Livengood called the Special Organizational Board Meeting to order.

- A. There were no new re-elected board members to take the oath of office.
- B. Ms. Dowling made a motion to approve the following slate of officers for 2014: Mrs. Retta Livengood, President; Mr. Ray Kerkhof, First Vice President; Mr. Dan Leary, Secretary; and Ms. Kathy Dowling, Assistant Secretary. Mr. Ray Kerkhof seconded the motion. The motion was approved, 5 – 0.
- C. Board President Retta Livengood called for the designation of the Treasurer for the school corporation. Mr. Dan Leary made a motion to designate Mrs. Ruthann Fisher as School Corporation Treasurer and Ms. JoAnn Slunaker as School Corporation Deputy Treasurer. The motion was seconded by Mr. Steve Menser. The motion was approved, 5 – 0.

Mr. Zurwell recommended that the Board appoint a Bid Acceptance Committee to open and tabulate bids in connection with the purchase of supplies, materials and equipment for the construction of any building facility, or for any similar purpose. The committee of not less than two may include: Mr. Tony Zurwell, Mr. Bill Redmon, Mrs. Beckie Knox, Mrs. Ruthann Fisher, and Mrs. Ginette Einspahr. Mr. Kerkhof made a motion to appoint a Bid Acceptance Committee as recommended by Mr. Zurwell, Business Manager. The motion was seconded by Ms. Dowling. The motion was approved, 5 – 0.

- D. Mr. Leary made a motion to approve the Board members' compensation to continue at \$2,000 per year with no per diem, to be paid semi-annually. Mr. Menser seconded the motion. The motion was approved, 5 – 0.
- E. Ms. Dowling made a motion to appoint Mr. Dan Strahl as the school corporation attorney, with a retainer fee at last year's rate of \$2,500. Mr. Kerkhof seconded the motion. The motion was approved, 5 – 0.
- F. Mr. Kerkhof made a motion to disclose and file with the Hancock County Clerk of Circuit Court, Conflict of Interest Statements from Mr. David Beal, Mr. Ray Kerkhof, Mr. Dan Leary, Dr. Christy Hilton, Mr. Dan Strahl, Dr. Linda Gellert, and Mrs. Ann Vail. Ms. Dowling seconded the motion. The motion was approved, 5 – 0.
- G. Mr. Menser made a motion to retain the schedule of Regular School Board Meetings on the second Monday of each month at 7:00 p.m. at the Administration Center located at 110 West North Street, Greenfield,

Indiana unless otherwise advertised. Mr. Leary seconded the motion. The motion was approved, 5 – 0.

- H. Ms. Dowling made a motion to adopt the existing Greenfield-Central By-Laws and Policies. The motion was seconded by Mr. Kerkhof. The motion was approved, 5 – 0.
 - I. Mr. Leary made a motion to give the Board President authorization to appoint Board Members to committees. The motion was seconded by Ms. Dowling. The motion was approved, 5 – 0.
 - J. Mr. Menser made a motion to nominate and approve Mr. Ray Kerkhof as Legislative Liaison for the school corporation. Mr. Leary seconded the motion. The motion was approved, 5 – 0.
 - K. Mr. Leary made a motion to nominate and approve Ms. Kathy Dowling as Greenfield Parks & Recreation representative for the school corporation. Mr. Kerkhof seconded the motion. The motion was approved, 5 – 0.
- IV. Mr. Kerkhof made a motion to adjourn the organizational meeting and Ms. Dowling seconded the motion. The motion was approved, 5 – 0.
- V. Mrs. Livengood convened the Board of Finance Meeting.
- A. Mr. Zurwell made a recommendation to appoint the current Greenfield-Central Board of School Trustees respective officers to serve in their capacity on the Board of Finance in particular President and Secretary. Ms. Dowling made the motion and Mr. Kerkhof seconded the motion. The motion was approved, 5 – 0.
 - B. Mr. Zurwell presented the 2013 Investment Summary Report and Board Policy 6144 that authorizes the Treasurer to invest available monies from any of our funds using allowable instruments. He explained the investment revenue for 2013 was \$19,091.66. Mr. Menser made a motion to acknowledge receipt and approval of the 2013 Investment Summary Report and accept the investment policy as reviewed. Ms. Dowling seconded the motion. The motion was approved, 5 – 0.
- VI. Ms. Dowling made a motion to adjourn the Board of Finance Meeting and seconded by Mr. Menser. The motion was approved, 5 – 0.
- VII. With no further organizational matters to be discussed, Mrs. Livengood reconvened the Regular Board Meeting of the Greenfield-Central School Board of Trustees.
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- VIII. Mrs. Livengood called for approval of the Minutes of the Regular Meeting of December 9, 2013; the Executive Sessions of December 9, 2013; December 14, 2013; December 27, 2013; December 28, 2013; January 3, 2014 and January 4, 2014. Mr. Kerkhof made a motion to approve the recommendation and Mr. Leary seconded the motion. The motion was approved, 5 – 0.
- IX. Mr. Zurwell presented the December 2013 and January 2014 claim dockets for review in the amount \$5,183,383.25. Mr. Menser asked about the amount for the Verizon wireless data plan and Mr. Zurwell responded that the line item helped pay for the data plan for Board members and employees. Mr. Menser made a motion to approve the claim dockets as presented. Ms. Dowling seconded the motion. The motion was approved, 5 – 0.
- X. Mr. Zurwell presented budget comparisons for November 2012 and 2013. This report revealed an increase in revenue from Ivy Tech and the YMCA for facility rentals, but the majority of revenue was from State support and the PTRC (Property Tax Replacement Credit). Mr. Zurwell reported that the 2014 Budget Order had been received. He provided the Board members with detailed rates, budgets and levies for this year. Mr. Kerkhof asked if the lowered rates were typical across the State. Mr. Zurwell reported it is unique. Dr. Gellert added that this is a positive message for tax payers, and that rates are lower as the assessed value of property is on the rise. The last property tax draw for 2013 showed that we received 96.1% of our authorized levies for the year. All taxing funds for both years had positive ending cash balances.
- XI. Mrs. Vail presented the instruction report on House Enrolled Act 1005 College and Career Readiness and implications for staff and students. This new legislation will require additional assessment and remediation requirements that go above and beyond what is already in place for high school students. Greenfield-Central High School staff who presented the various components were High School Principal Steve Bryant, Assistant Principal Dan Jack, Associate Principal David Beal, Assistant Principal Susie Coleman and School Counselor Kim Kile. Mr. Menser shared his frustration that students who already struggle with the testing are now required to do more testing and remediation. Mr. Leary stated that this new requirement may pose another challenge to keep “at-risk” students in school. Mr. Kerkhof expressed regret that we are unable to count the number of students who will be required to take the diagnostic test this spring. Mr. Bryant and Mrs. Vail informed the Board that implications of HEA1005 are still unfolding.
- XII. Mr. Zurwell reported that we had not received any donations for the month, but shared that through the generosity of the community in 2013, we received a total of \$56,239.16. Mr. Menser expressed gratitude for all of the donations throughout the year.

- A. Mr. Zurwell reported we received a NASA grant (Neighborhoods Against Substance Abuse) in the amount of \$4500. Mr. Kerkhof made a motion to accept the NASA Grant and Mr. Menser seconded the motion. The motion was approved, 5 – 0.
 - B. Dr. Hilton reported that we received the Innovation Planning Grant. This grant will provide \$30,000 to develop a Comprehensive Plan to plan for a One-to-One Program with a digital curriculum. Greenfield-Central was one of ten districts to receive this planning grant from Indiana Department of Education. Mr. Leary made a motion to accept the grant and Ms. Dowling seconded the motion. The motion was approved, 5 – 0. Mrs. Livengood expressed gratitude to all of the leadership team members for their work to achieve this grant.
 - C. Mr. Zurwell presented an Administrator Benefit Correction which reflected a correction in two titles and one position's personal illness leave days. Ms. Dowling made a motion to approve the recommendation. Mr. Menser seconded the motion. The motion was approved, 5 – 0.
 - D. Dr. Gellert reported that a two-day waiver (January 6th and 7th) was submitted to the Indiana Department of Education for lost student instructional days as recommended by Superintendent of Public Instruction Glenda Ritz. Dr. Gellert stated that the extreme weather warranted cancelling school for five days, so she appealed for an instructional waiver of those two days. Ms. Dowling made a motion to support the instructional two-day waiver, and Mr. Menser seconded the motion. The motion was approved, 5 – 0.
 - E. Mr. Zurwell reported that if the two-day waiver is approved, it will affect certain employee groups. He recommended that the Board remove the work requirement for the two waived weather days (January 6th and 7th) for teachers, bus drivers, administrators and salaried classified staff. Mr. Menser made a motion to approve the recommendation and Ms. Dowling seconded the motion. The motion was approved, 5 – 0.
- XIII. Dr. Gellert recommended approval for two out-of-state field trips. Greenfield-Central High School Winter Guard and Winter Percussion will travel to Dayton, Ohio, on April 2-5, 2014, and April 9-12, 2014. These field trips come at no expense to the school corporation. Mr. Kerkhof made a motion to approve the out-of-state field trips and Mr. Leary seconded the motion. The motion was approved, 5 – 0.
- XIV. Dr. Gellert shared details about the Hoosier Youth Challenge Academy graduation ceremony for the Class 2013 hosted by our high school. This graduation was attended by the Lieutenant Governor Sue Ellspermann, Major General R. Martin Umbarger, Indiana Superintendent of Public Instruction Glenda

Ritz and other dignitaries. She reported there were 79 cadets eligible to graduate in attendance with family and friends. She commended GCHS Principal Steve Bryant, Assistant Principal Susie Coleman, Head Custodian Marvin Griffin and Auditorium Director Ted Jacobs for their extra help with this event. Dr. Gellert shared the special trophy that General Umbarger presented to the high school for their hard work and hospitality.

XV. Dr. Hilton presented the personnel recommendations for approval. Ms. Dowling made the motion to approve the recommendations as presented. Mr. Leary seconded the motion. The motion was approved, 5 – 0.

A. Certified personnel recommendations for the 2013-14 school year included the following: Michelle Marler, leave of absence.

B. ECA recommendations for the 2013-14 sports season: Bill Batton, 7th grade girls basketball coach; Bill Brookfield, volunteer 8th grade girls basketball coach; and Chad Carlton, 8th grade girls basketball coach.

C. Dr. Hilton presented for second reading the Fall 2014 Out-of-Unit Coaching Recommendations for the Board's consideration. Mr. Menser made a motion to approve the recommendations as presented. Mr. Kerkhof seconded the motion. The motion was approved, 5 – 0.

XVI. Mr. Kerkhof made the motion to adjourn the meeting, and Mr. Menser seconded the motion. The motion was approved, 5 – 0.

President

First Vice President

Second Vice President

Secretary

Assistant Secretary