

**Minutes of the Regular Meeting  
of the  
Board of School Trustees  
Greenfield-Central Community School Corporation**

**Administration Center  
110 W. North Street  
Greenfield, IN  
March 11, 2013**

Board Members Present:  
Mrs. Retta Livengood, President  
Mr. Ray Kerkhof, First Vice President  
Mr. Steve Menser, Second Vice President  
Ms. Kathy Dowling, Assistant Secretary  
Mr. Dan Strahl, School Board Attorney

Board Members Absent:  
Mr. Dan Leary, Secretary

Administration Present:  
Dr. Linda Gellert, Superintendent  
Mrs. Ann Vail, Assistant Superintendent  
Mr. Tony Zurwell, Business Manager  
Dr. Christy Hilton, Human Resources Director  
Ms. Donieta Ross, Executive Assistant to Superintendent

Others Present: Candy Short, Dawn Hanson, Joey Johnson, Jan Kehrt, Dan Jack, Stephen Burt, Susie Coleman, Noelle Steele, Kathy Clark, Harold Olin, Jim Bever, Jobie Whitaker, Steve Bryant, Peggy Pritzke, Sarah Greulich, Dean Dixon, Kori Dixon, Melanie Fellows, Kim Gravett, Allison Stair, Paige Fedorchak, and Schuyler Jensen

- I. Mrs. Livengood led the recital of the Pledge of Allegiance, and called the March Regular Meeting to order.
  - A. Mrs. Livengood presented the Character Trait of the Month – Dependability.
  - B. Greenfield Central Junior High Principal Harold Olin introduced science teachers Kim Gravett and Melanie Fellows as the presenters for the spotlight school for March. Mrs. Gravett shared the recent science fair event held at Greenfield Central Junior High School. Ms. Fellows explained what was expected of the students that entered projects and how the projects were judged during the fair. Students Allison Stair, Kori Dixon, Schuyler Jensen and Paige Fedorchak described their projects to Board Members and what results they achieved from the experiments. Three of the science projects will go to regional competition later this school year.
- II. Mrs. Livengood called for approval of the Minutes of the Regular Meeting of February 11, 2013; the Executive Session of February 11, 2013, and the Special Session of February 25, 2013. Mr. Kerkhof made a motion to approve the minutes and Mr. Menser seconded the motion. The motion was approved, 4 – 0.

- III. Mr. Zurwell presented the March claim docket for review in the amount \$2,959,087.54. After discussion, Mr. Kerkhof made a motion to approve the claim docket as presented. Ms. Dowling seconded the motion. The motion was approved, 4 – 0.
- IV. Mr. Zurwell presented reports for comparing the month of January 2012 with January 2013. Expenditures exceeded revenue due to increased benefit payments and invoicing patterns, but reserves appeared to grow due to the Federal Stimulus revenue and Full-Day Kindergarten Grant. Both years showed positive ending cash balances.
- Mr. Zurwell shared the renovation project planned for the HVAC system at the high school for this summer. He shared that the high school has three different systems within the building, but after the renovation this summer, the system should improve the temperature, humidity, ventilation and noise distractions in the classrooms. Mr. Kerkhof asked if this project will be completed by August, and Mr. Zurwell affirmed.
- V. Mrs. Vail presented the instruction report for the summer school programs, which include Title I summer school for first and second grade students, summer band at the high school, children's theatre, and summer sport camps. Mrs. Livengood shared her delight in seeing St. Michael's and homeschooled students participating in the summer children's theater program. Ms. Dowling made a motion to approve the recommendations and Mr. Menser seconded the motion. The motion was approved, 4 – 0.
- VI. Dr. Gellert introduced for second reading the 2014-15 School Calendar and the changes to the previously approved 2013-14 Calendar. Dr. Gellert reported that teachers, parents and staff shared feedback about the changes to the 2013-14 Calendar. Mr. Kerkhof shared his appreciation to all those who participated in the survey. Ms. Dowling made a motion to approve the recommended changes to include the use of Martin Luther King Jr. and President's Days as weather make-up days, and the Wednesday prior to Thanksgiving Day for the teacher flex workday. Mr. Menser seconded the motion. The motion was approved, 4 – 0.
- VII. Mr. Zurwell recommended that the Board accept donations as presented. The total amount of the donations was \$1500.00. Mr. Kerkhof made a motion to approve the donations with gratitude and Ms. Dowling seconded the motion. The motion was approved, 4 – 0.
- Mr. Zurwell presented the need for Board approval of advertising for an Additional Appropriation Public Hearing in order to use a portion of the Rainy Day Fund for safety and security systems. A motion was made by Mr. Kerkhof to approve the recommendation. Mr. Menser seconded the motion. The motion was approved, 4 – 0.
- VIII. Dr. Gellert introduced Peggy Pritzke, Greenfield-Central Community School Corporation appointee to the Hancock County Public Library Advisory Board. Mrs. Pritzke shared her annual report with Board Members which included new technology and digital circulation, enhanced programming, and community donations to the county-wide library. Mrs. Livengood asked if the strategic plan was available to the public, and Mrs. Pritzke stated that it can be viewed on their website.

- IX. Dr. Gellert introduced School Nurse Dawn Hanson to present first reading to policy changes for the 2013-14 school year in dispensing student over-the-counter medications. Mrs. Hanson discussed proposed changes in administering medications, as well as policy to allow students in grades 7 – 12 to carry over-the-counter medication. Mrs. Livengood asked if local physicians have been notified of proposed changes. Mrs. Hanson stated that she has communicated with doctors' offices about the recommendations. Mrs. Hanson said she welcomes feedback from staff, parents and the Board.
- X. Administrators presented the first reading of recommended language changes for each of the four tier student handbooks. Joey Johnson presented the updates for the elementary schools; Sarah Greulich presented changes to intermediate handbooks; Harold Olin outlined changes for the junior high school handbooks; and Susanna Coleman presented the changes for the high school. The proposed handbooks included language changes for student medications, discipline and attendance and dress code. Mr. Kerkhof asked if student uniforms had been considered. Mrs. Coleman stated that a survey was conducted a several years ago, but families were not in favor of that requirement. Dr. Gellert agreed that the prior Board had explored the possibility of incorporating a uniform dress code, but did not achieve any traction to move forward with that change. Mr. Kerkhof also noted he would like to see the athlete code of conduct with only two strikes for substance abuse, indicating higher expectations for participating athletes. School Board attorney Dan Strahl stated that he has reviewed and proposed some changes of the athletic code of conduct to High School Athletic Director Kevin Horrigan.
- XI. Dr. Gellert shared the newly reported February Average Daily Membership (ADM) required by the Indiana Department of Education. This report is not attached to any funding this year and Dr. Gellert reported that we were down 59 students from the September count. The projected enrollments for 2013-14 school year shows that additional funding is not anticipated, so we will be shifting teachers to accommodate grade-level capacities.
- XII. Dr. Gellert recommended approval for two out-of-state field trips. The Greenfield-Central High School Junior State of America program to attend an out-of-state field trip to Columbus, Ohio, on April 27 – 28, 2013; and the Greenfield Central Junior High School students who earned a reward trip to travel to King's Island in Ohio on May 30, 2013. Ms. Dowling made a motion to approve the out-of-state trips. Mr. Menser seconded the motion. The motion was approved, 4 – 0.
- XIII. Dr. Hilton presented the personnel recommendations for approval. Mr. Kerkhof made the motion to approve the recommendations as presented. Ms. Dowling seconded the motion. The motion was approved, 4 – 0.

Certified personnel recommendations for the 2012-13 school year included the following: Kristen Piron, leave of absence; Lucy Gellert, new hire; Rachel Clark, resignation; and Martha Haynes, Marciann McClarnon Miller and Timothy Renshaw, teacher retirements.

ECA recommendations for the 2012-13 sports season: Tabbatha Alcorn, junior high assistant track coach and Audrey Smoot, high school assistant track coach.

Ms. Dowling made a motion to disclose and file with the Hancock County Clerk of Circuit Court, the Conflict of Interest Statement from Dr. Linda Gellert. Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.

Mrs. Livengood expressed her appreciation for inclusion in the interview committee organized for the hire of the new librarian. She stated she wanted to dispel any notion that Lucy Gellert was hired for any other reason than merit. She stated that Dr. Gellert was not a participant in the selection or interview process, nor would she directly supervise the librarian.

- XIV. Mr. Menser made the motion to adjourn the meeting, and Ms. Dowling seconded the motion. The motion was approved, 4 – 0.

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President

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First Vice President

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Second Vice President

*Absent*

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Secretary

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Assistant Secretary