

**Minutes of the Regular Meeting
of the
Board of School Trustees
Greenfield-Central Community School Corporation**

**Greenfield Central Junior High School
1440 North Franklin Street
Greenfield, IN
June 10, 2013**

Board Members Present: Mrs. Retta Livengood, President
Mr. Ray Kerkhof, First Vice President
Mr. Steve Menser, Second Vice President
Ms. Kathy Dowling, Assistant Secretary
Mr. Dan Strahl, School Board Attorney

Board Members Absent: Mr. Dan Leary, Secretary

Administration Present: Dr. Linda Gellert, Superintendent
Mrs. Ann Vail, Assistant Superintendent
Mr. Tony Zurwell, Business Manager
Dr. Christy Hilton, Human Resources Director
Ms. Donieta Ross, Executive Assistant to Superintendent

Others Present: Jason Stegall, Jeff Sincroft, Carlene Stegall, Gary Ramsey, Hollie Ramsey, David Beal, Rebeca Knox, Bryan Allen, Angie Allen, Betsy Bandy, Jim Bandy, Joe Hollis, Chris Hollis, Scott Ward, Jean Ward, Katie Scott, Jan Kehrt, Stephen Burt, Susie Coleman, Derek Sumpter, Jim Bever, Dan Jack, Faith Vise, Lori Yeager, Jobie Whitaker, Bailey Shelton, Joseph Shelton, Kerry Mulholland, Kirk Jocham, Emily Jocham, Patrick Smits, Debora Smits, Mark Hedges, Joey Johnson, and many others who did not sign in

- I. Mrs. Livengood led the recital of the Pledge of Allegiance, and called the June Regular Meeting to order.

Mrs. Livengood read the Greenfield-Central Community School Corporation Celebrate Excellence Proclamation. Mrs. Vail recognized 236 inductees for awards in instrument/vocal/dance and guard, sports and academia. Pictures were taken and mementos handed out after each honoree was congratulated by Board members and Dr. Gellert.

- II. Mrs. Livengood presented the minutes of the Regular Meeting of May 13, 2013; the Executive Sessions of May 13, 2013; May 21, 2013; May, 23, 2013; and the Special Sessions of May 23, 2013, and June 1, 2013. Mr. Kerkhof made a motion to approve the minutes and Mr. Menser seconded the motion. The motion was approved, 4 – 0.
- III. Mr. Zurwell presented the May claim docket for review in the amount \$3,283,553.58. After discussion, Ms. Dowling made a motion to approve the claim docket as presented. Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
- IV. Mr. Zurwell presented end-of-month reports for comparing the months of April 2012 and April 2013. Revenues exceeded expenditures in both years, so reserves grew. Mr. Zurwell noted cash balance is important this time in the year to help get through the first six month of the year. Overall, both years showed positive ending cash balances.
- V. Mrs. Vail presented the guidelines and procedures students are required to take to obtain an Employment Certificate or Work Permit. The Greenfield-Central School Corporation provides this service to qualifying teenagers all throughout the year. Mrs. Vail shared additional data to show what percent of permits are issued for specific industries. The majority of teenagers work between 11 to 20 hours per week at a part-time job within the restaurant industry.
- VI. Dr. Gellert presented for second reading proposed policy changes for the 2013-14 school year. She stated that she had received feedback during the 30 day review and shared a spreadsheet indicating historical data for transfer enrollments. Dr. Gellert requested that the Board set an annual deadline of July 15 for submission of application for out-of-district enrollments. Dr. Gellert also proposed that on policies 3270, 4270 and 7270, language should be added to include notifying the superintendent with knowledge of dangerous weapons in Greenfield-Central Schools. Ms. Dowling made a motion to approve the policy changes as presented and Mr. Menser seconded the motion. The motion was approved, 4 – 0.
- VII. Mr. Zurwell reported there were no donations for this month's report.

Mr. Zurwell presented the Food Service and Supply Bid for the 2013-2014 school year, noting that Food Service Director, Beckie Knox, was present to answer any questions. Mr. Kerkhof expressed his appreciation for including so many different vendors. Mrs. Livengood thanked Mrs. Knox for completing this bid process for over 700 items. A motion was made by Mr. Kerkhof to accept the bid awards and Mr. Menser seconded the motion. The motion was approved, 4 – 0.

Mr. Zurwell presented a recommendation from Mrs. Knox for a school lunch price increase to comply with federal requirements. Grades K-6 lunches will be set from \$2.15 to \$2.40 and Grades 7 – 12 lunches will increase from \$2.25 to \$2.50. Ms. Dowling made a motion to approve the school lunch price increase as presented. Mr. Menser seconded the motion. The motion was approved, 4 – 0.

- VIII. Mr. Zurwell shared a draft document that showed budget events for the 2014 Budget. He will be attending State Budget workshops to learn about specific areas that will affect taxing funds. He reported that all necessary deadlines can be met without having special Board meetings to approve the proposed budgets.
- IX. Dr. Gellert recommended approval for approximately 200 students from Greenfield Central Junior High School to attend an out-of-state field trip to Washington D.C. on April 9 – 12, 2014. Mr. Menser made a motion to approve the recommendation and Ms. Dowling seconded the motion. The motion was approved, 4 – 0.
- X. Dr. Hilton presented the personnel recommendations for approval. Mr. Kerkhof made the motion to approve the recommendations as presented. Ms. Dowling seconded the motion. The motion was approved, 4 – 0.

Certified personnel recommendations for the 2013-14 school year included the following: Melia Hammons and Kathryn Judy, Leaves of Absence; Christina Hilton, Title I Administrator; Crystal Corwin-Howard, Intermediate English Language Arts; Barbara Gnagy, Half-Time German; Sarah Greulich, Dean of Students to Intermediate Assistant Principal; Noel Mulligan, Family and Consumer Sciences; Alexis Proctor, Junior High Math; Amanda Rhodes, Junior High Art; Sara Seelman, Elementary English Language Arts; Jeremy Spencer, Junior High Technology; Derek Sumpter, Junior High Math; Michael Turpin, Elementary; Angela Crafton, Heidi Morris and Megan Roach, Resignations.

ECA recommendations for the 2013-14 sports season: Kaleigh Cruz, Junior High Cheer Coach; Heather Grigsby, 7th Grade Volleyball Coach; Jon Polster, 8th Grade Volleyball Coach; and Paul Venckus, Junior High Cross Country Coach.

ECA resignations for the 2013-14 sports season: Amanda Eid, Varsity Women's Soccer Coach; Kaleigh Cruz, Junior Varsity Cheer Coach, and Jeff Sincroft, Head Men's Tennis Coach.

Supplemental contract recommendations for summer session 2013 included the following: Katie Cream and Karen Edwards, Title I Summer Reading.

Dr. Hilton presented the Spring 2013 Out-of-Unit Coaching reviews and first reading for Spring 2014 Out-of-Unit coaching recommendations.

Addendum to the Certified personnel recommendations for the 2013-14 school year included the following: Katherine Scott, Junior High English Language Arts; and Samantha Tinkham, Junior High Social Studies. Mr. Menser made a motion to approve the amended personnel recommendations and Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.

Dan Strahl presented the annual administrative contract renewals for Ann Vail, Tony Zurwell and Christy Hilton to Board members, noting title changes for Mrs. Vail and Dr. Hilton. Ms. Dowling made a motion to approve the recommendation. Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.

Mr. Strahl presented a letter of retirement for Dr. Linda Gellert to the Board Members, stating that she had led the corporation through challenging times and major construction projects over the past eight years. The letter stated that Dr. Gellert will be retiring effective July 1, 2014. Mr. Strahl recommended that the Board accept the retirement, and begin the search for Dr. Gellert's replacement soon. Ms. Dowling made a motion to approve the recommendation and Mr. Menser seconded the motion. The motion was approved, 4 – 0.

- XI. Ms. Dowling made the motion to adjourn the meeting, and Mr. Menser seconded the motion. The motion was approved, 4 – 0.

President

First Vice President

Second Vice President

Absent

Secretary

Assistant Secretary