

**Minutes of the Regular Meeting
of the
Board of School Trustees
Greenfield-Central Community School Corporation**

**Administration Center
110 W. North Street
Greenfield, IN
January 14, 2013**

Board Members Present: Mrs. Retta Livengood, President
Mr. Ray Kerkhof, First Vice President
Mr. Dan Leary, Secretary
Ms. Kathy Dowling, Assistant Secretary
Mr. Dan Strahl, School Board Attorney

Administration Present: Dr. Linda Gellert, Superintendent
Mrs. Ann Vail, Assistant Superintendent
Mr. Tony Zurwell, Business Manager
Dr. Christy Hilton, Human Resources Director
Ms. Donieta Ross, Executive Assistant to Superintendent

Others Present: Jan Kehrt, Dan Jack, Stephen Burt, David Beal, Susie Coleman, Noelle Steele, Candy Short, Scott Burton, Harold Olin, Joey Johnson, Jim Bever, Kevin Horrigan, Jobie Whitaker, Kim Wildman, Rick Lister, Bill Redmon, Steve Bryant, Paul Venckus, Gina Severt, Gracie Caster, Josiah Findley, Haley High, Hannah Williams, Ethan Privett, Grant Shepherd, Alex Smith and Amanda Bradford

- I. Mrs. Livengood led the recital of the Pledge of Allegiance, and called the January Regular Meeting to order.
 - A. Mrs. Livengood presented the Character Trait of the Month – Self-Control.
 - B. Harris Elementary Principal Jan Kehrt introduced literacy coach Amanda Bradford. Ms. Bradford guided second graders Josiah Findley, Haley High, Hannah Williams, Ethan Privett, Grant Shepherd, Alex Smith and Gracie Caster through the Burst Program and had them read through an exercise. The Burst program reinforces fluency through reading plays. The second graders performed “Winter’s Tale.”
- II. Mrs. Livengood suspended the Regular Board Meeting and called the Special Organizational Board Meeting to order. Mrs. Livengood read an email from December Board appointed member, William McKinney. The email indicated that Mr. McKinney wished to decline his appointment as District 2 Board Member, which is why he was not present to take the oath of office.
 - A. Mr. Strahl administered the Oath of Office to the newly elected Board Members, Ms. Kathy Dowling, Mr. Ray Kerkhof and Mr. Dan Leary.

- B. Mr. Leary made a motion to approve the following slate of officers for 2013: Mrs. Retta Livengood, President; Mr. Ray Kerkhof, First Vice President; Mr. Dan Leary, Secretary; and Ms. Kathy Dowling, Assistant Secretary. Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
- C. Board President Retta Livengood called for the designation of the Treasurer for the school corporation. Mr. Kerkhof made a motion to designate Mrs. Ruthann Fisher as School Corporation Treasurer and Ms. JoAnn Slunaker as School Corporation Deputy Treasurer. The motion was seconded by Ms. Kathy Dowling. The motion was approved, 4 – 0.
- D. Mr. Zurwell recommended that the Board appoint a Bid Acceptance Committee to open and tabulate bids in connection with the purchase of supplies, materials and equipment for the construction of any building facility, or for any similar purpose. The committee of not less than two may include: Dr. Linda Gellert, Mr. Tony Zurwell, Mr. Bill Redmon, Mrs. Beckie Knox, Mrs. Ruthann Fisher, and Mrs. Ginette Einspahr.
- E. Mr. Kerkhof made a motion to appoint a Bid Acceptance Committee as recommended by Mr. Zurwell, Business Manager. The motion was seconded by Mr. Leary. The motion was approved, 4 – 0.
- F. Mr. Leary made a motion to approve the Board members' compensation to continue at \$2,000 per year with no per diem, to be paid semi-annually. Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
- G. Ms. Dowling made a motion to appoint Mr. Dan Strahl as the school corporation attorney with retainer to remain at \$2,500 per year. Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
- H. Ms. Dowling made a motion to disclose and file with the Hancock County Clerk of Circuit Court, Conflict of Interest Statements from Mr. David Beal, Mr. Ray Kerkhof, Mr. Dan Leary, Dr. Christy Hilton, Mr. Dan Strahl, and Mrs. Ann Vail. Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
- I. Mr. Kerkhof made a motion to retain the schedule of Regular School Board Meetings on the second Monday of each month at 7:00 p.m. at the Administration Center located at 110 West North Street, Greenfield, Indiana unless otherwise advertised. Ms. Dowling seconded the motion. Mr. Leary reminded the audience of the routine change in meeting place with Celebrate Excellence, which will be advertised accordingly. The motion was approved, 4 – 0.
- J. Mr. Leary made a motion to adopt the existing Board By-Laws and Policies for operation. The motion was seconded by Mr. Kerkhof. The motion was approved, 4 – 0.
- K. On a motion by Ms. Dowling made a motion to give the Board President authorization to appoint Board Members to committees. The motion was seconded by Mr. Kerkhof. The motion was approved, 4 – 0.

- L. Mr. Leary made a motion to nominate and approve Mr. Ray Kerkof as Legislative Liaison for the school corporation. Ms. Kathy Dowling seconded the motion. The motion was approved, 4 – 0.
- M. Mr. Leary made a motion to nominate and approve Ms. Kathy Dowling as Greenfield Parks & Recreation representative for the school corporation. Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
- N. Mrs. Livengood suspended the special organizational meeting and convened the Board of Finance Meeting.
 - 1. Mr. Zurwell made a recommendation to the Board President to appoint the current Greenfield-Central Board of School Trustees respective officers to serve in their capacity on the Board of Finance in particular President and Secretary. Mr. Leary made the motion and Ms. Dowling seconded the motion. The motion was approved, 4 – 0.
 - 2. Mr. Zurwell presented the 2012 Investment Summary Report. He explained our participation in the Hoosier Fund and will look at various other avenues to invest our money. We have hired Umbaugh to advise us on where to best invest that money. Mr. Kerkhof asked if the money goes into the General Fund that is generated by these investments and Mr. Zurwell confirmed that was the case. Mr. Leary made a motion to acknowledge receipt and approval of the 2012 Investment Summary Report and accept the investment policy as reviewed. Mr. Kerkof seconded the motion. The motion was approved, 4 – 0.
- O. Mrs. Livengood adjourned the Board of Finance Meeting and reconvened the Organizational Meeting of the Greenfield-Central School Board of Trustees.

III. With no further organizational matters to be discussed, Mrs. Livengood resumed the Regular Board Meeting.

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- IV. Mrs. Livengood called for approval of the Minutes of the Regular Meeting of December 10, 2012; the Executive Session of December 10, 2012, and the Special Session of December 19, 2012. Mr. Leary made a motion to approve the recommendation and Ms. Dowling seconded the motion. The motion was approved, 4 – 0.
 - V. Mr. Zurwell presented the December and January claim dockets for review in the amount \$4,853.112.51. Mr. Leary made a motion to approve the claim dockets as presented. Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
 - VI. Mr. Zurwell presented budget comparisons for November 2011 and 2012. This report showed a small increase in expenditures for both months, especially in Capital Projects and Transportation Funds. Invoicing patterns contributed to the differences between the two months. Mr. Zurwell reported that the 2013 Budget Order has been received. The financial situation has allowed us to increase budgets across the taxing funds with a decrease in our aggregate tax rate. Mr. Zurwell

stated that we received our last tax draw for 2012. Mr. Kerkhof asked what percent was collected and Mr. Zurwell responded that just over 98% was collected in 2011 and about 95% in 2012.

- VII. Mrs. Vail presented the instruction report on the 2013-14 Full Day Kindergarten program. Mrs. Vail stated that she is optimistic that the State will continue with the current funding model. She also requested approval for the proposal so advertisement of the program could be made prior to the registration date. Ms. Dowling made a motion to continue the current model of Full Day Kindergarten on the condition that funding will continue from the State. Mr. Leary seconded the motion. The motion was approved, 4 – 0.
- VIII. Mr. Zurwell reviewed the list of donations and recommended that the Board accept them in the amount of \$7485.00. Mr. Zurwell reminded Board Members that donations of \$1000 or more are brought to the Board for approval, and that Dr. Gellert accepts donations less than \$1000 on behalf of the corporation. Mr. Zurwell shared the total of all donations in 2012 was \$44,055.30. Mr. Leary made a motion to approve the donations with gratitude, and Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.

Mr. Zurwell recommended that the Board select representatives for a Common Construction Wages Committee. After discussion, Mr. Kerkhof made a motion to designate Mr. Strahl and Mr. Zurwell as representatives for the Common Construction Wages Committee and Mr. Leary seconded the motion. The motion was approved, 4 – 0.

- IX. Dr. Gellert explained the recent vote by the Hancock Madison Shelby Educational Services (HMSES) Board to move the Alternative School from Greenfield-Central's Maxwell Annex to Mt. Vernon Elementary School in Fortville, Indiana. This facility will provide additional classroom space for the special education students assigned to the alternative program. Dr. Gellert recommended that Greenfield-Central terminate the 2007 Lease Agreements effective April 1, 2013 with HMSES. Ms. Dowling asked there would be any transportation issues with Greenfield-Central students attending the new location. Dr. Gellert reported that Bill Redmon, Director of Transportation, is making the necessary arrangements. Mr. Kerkhof made a motion to approve the recommendation and Mr. Leary seconded. The motion was approved, 4 – 0.
- X. Mrs. Livengood shared that the School Board needed to initiate another process for appointing a District 2 Board Member after the resignation of Mr. McKinney. Mr. Kerkhof suggested that the Board contact the other candidates who applied, and open the search for another week or two if others are interested in the position. Mr. Strahl explained that Greenfield-Central had four applicants from the first round, and that he was willing to accept letters of interest from potential candidates until 4:00 p.m. on January 25, 2013. Ms. Dowling made a motion to approve the recommendation. Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
- XI. Dr. Hilton presented the personnel recommendations for approval. Mr. Leary made the motion to approve the recommendations as presented. Ms. Dowling seconded the motion. The motion was approved, 4 – 0.

Certified personnel recommendations for the 2012-13 school year included the following: Gina Severt and Paul Venckus, new teacher contracts; and Jean Weimer, retirement.

ECA recommendations for the 2012-13 sports season: Greg Arnold, varsity assistant track coach; Scott Burton varsity men's track coach; John Sosnowski, varsity assistant track coach; David Spencer, varsity women's tennis coach; and Jason Stewart, varsity softball coach.

ECA recommendations for the 2013-14 sports season: Scott Burton, varsity women's cross country coach; Hunter White, varsity men's cross country coach and Kimberly Wildman, varsity women's volleyball coach.

- XII. Dr. Gellert shared the weather make-up day for December 21, 2012, is set for March 18, 2013. She added that the Board may want to revisit the 2013-14 Calendar for potential make-up days.

Mr. Leary commented on Greenfield-Central's school safety plans, affirming that public schools are one of the safest places for students. He offered to be a conduit for information from the community on what Greenfield-Central can do to improve on safety plans. Mr. Kerkhof added that he was impressed with the emergency preparedness plans for Greenfield-Central Schools during his orientation, and that he too would be interested in hearing from the community.

- XIII. Mr. Leary made the motion to adjourn the meeting, and Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.

President

First Vice President

Vacant

Second Vice President

Secretary

Assistant Secretary