

**Minutes of the Regular Meeting
of the
Board of School Trustees
Greenfield-Central Community School Corporation**

**Administration Center
110 West North Street
Greenfield, IN
August 12, 2013**

Board Members Present: Mrs. Retta Livengood, President
Mr. Ray Kerkhof, First Vice President
Mr. Steve Menser, Second Vice President
Mr. Dan Leary, Secretary
Ms. Kathy Dowling, Assistant Secretary
Mr. Dan Strahl, School Board Attorney

Administration Present: Dr. Linda Gellert, Superintendent
Mrs. Ann Vail, Associate Superintendent
Mr. Tony Zurwell, Business Manager
Dr. Christy Hilton, Assistant Superintendent
Ms. Donieta Ross, Executive Assistant to Superintendent

Others Present: Jan Kehrt, Dan Jack, Dave Beal, Susie Coleman, Jennifer Reed, Stephen Burt, Candy Short, Jim Bever, Harold Olin, Noelle Steele, Joey Johnson, Jobie Whitaker, Lindsay McIntosh, Kathy Clark, Terry Miller, Susan Nichter, Christy Harpold, Scott Stroud, Ashley Stout, Kimberly Hunt, Renee Wickham, Jaime Lowes, Ashley Stout, Betsy Davis, Kimberly Schrank, Jan Hacker, John Rihm and James Miller

- I. Mrs. Livengood led in recitation of the Pledge of Allegiance and called the August Regular Board Meeting to order at 7:00 p.m.

Mrs. Livengood read the Character Trait of the Month – Respect.

Mrs. Vail introduced the eight 2012-13 Greenfield-Central teachers nominated for the Distinguished Teacher Award. Nominees Shannon Dennis, Lindsay McIntosh, Ashley Stout, Betsy Davis, Kimberly Schrank, Jan Hacker, John Rihm, and Jamie Lowes were congratulated by Board Members and Dr. Gellert. The Distinguished Teacher Award winner was Mrs. Jamie Lowes from Greenfield Intermediate School.

- II. Mrs. Livengood presented the minutes of the Regular Meeting of July 8, 2013, and the Executive Session of July 8, 2013. Mr. Menser made a motion to approve the minutes and Mr. Kerkhof seconded the motion. The motion was approved, 5 – 0.

- III. Mr. Zurwell presented the claim docket in the amount \$3,973,445.39. Mr. Kerkhof asked about two claims that represented construction vendors. Mr. Zurwell explained one claim involved renovation of the high school heating, cooling and ventilation, and the other claim represented several projects including sidewalks, pavement and cement work. Mr. Kerkhof made a motion to approve the claim docket as presented. Ms. Dowling seconded the motion. The motion was approved, 5 – 0.
- IV. Dr. Gellert presented school calendars, schedules and protocols, discussing the relevance of each document with Board members. She described what factors are considered when school needs to be delayed or cancelled due to weather. She also shared the staff daily school schedule indicating how many hours are worked each day, to include both instruction and training.
- V. Mr. Zurwell presented reports comparing the months of June 2012 and June 2013. Total revenues for both months were almost identical with most of the revenue coming from tax distributions in both years. Expenditures were below the revenues, so both months showed a positive ending cash balance. Mr. Zurwell shared the 2012 Annual Financial Report with Board Members and noted this report is required to be published between August 1st and 15th.
- VI. Mrs. Vail introduced the K-6 Social Worker Team who gave their 2012-13 summary report. Terry Miller reported on new HEA 1419 requirements for safe school practices and stated that Greenfield-Central Schools has had anti-bullying programs since 2005. The team will continue to implement new areas that are required by statute to meet new guidelines. Mr. Kerkhof ask if instruction on substance abuse was being tied with anti-bullying programs. Mr. Scott Stroud stated that the 5th grade level received lessons along with activities for bullying prevention. Mr. Leary asked how much time is spent on anti-bullying presentations. Mrs. Miller replied that 30 minute sessions are implemented three times a year. Mr. Menser asked if there is employee training on anti-bullying for personnel. Dr. Hilton explain how new compliance training includes an anti-bullying component.

Mrs. Vail presented an update on summer professional development training. Approximately 186 educators participated in summer training, which included math, core reading programs and technology sessions.

- VII. After review of the 2014 Budgets, Mr. Zurwell recommended the Board approve the request to advertise the 2014 Budgets as expressed in Form 3. Mr. Menser made a motion to approve the request and Ms. Dowling seconded the motion. The motion was approved, 5 – 0.

Mr. Leary asked about the status of the alternative building on the Maxwell Intermediate School campus. Mr. Zurwell reported that the building had been used for training over summer break as well as for the storage of textbooks. Mr. Zurwell concurred with Mr. Leary that a facilities committee should meet to discuss future usage of this building. Mr. Menser agreed to serve on that committee with Mr. Leary.

Mr. Leary asked about the status on the City of Greenfield television service contract with Greenfield-Central Schools. Mr. Strahl shared that the City entered a contract with Greenfield-Central to receive seventy-five percent of the franchise money they received in payment for services rendered by Greenfield-Central students and staff to broadcast city meetings. City officials requested that the contract be re-negotiated in 2010. Mr. Strahl and Dr. Gellert met with the City's attorney and came to the current agreement, with the first payment to be made on January 1, 2011. To date, the City has not paid its 2013 obligation to Greenfield-Central under the terms of the Agreement. Mr. Strahl stated that the City voted not to meet the financial obligation during a City Council meeting, for an Agreement that was signed by the Board of Works. Greenfield-Central students and staff have continued to provide broadcasting services for the meetings. Funding to support that effort has come from the school's General Fund. Mr. Leary moved to have Mr. Strahl draft a letter informing the City of Greenfield that beginning September 1, 2013, the school will discontinue any further broadcasting services for the City provided under terms of the television services contract of January 2011, due to the City's failure to pay for those services as required by the contract. Mr. Kerkhof seconded the motion. The motion was approved, 5 – 0.

- VIII. Mr. Zurwell presented recent donations to Greenfield-Central, and recommended that the Board accept the donations in the amount of \$2,685.00. Mr. Kerkhof made a motion to approve the donations with appreciation, and Ms. Dowling seconded the motion. The motion was approved, 5 – 0.

Mr. Zurwell requested approval for Greenfield Intermediate School to purchase 25 guitars with ECA funds in the amount of \$2099.59. Mr. Menser made a motion to approve the recommendation and Mr. Leary seconded the motion. The motion was approved, 5 – 0.

Mr. Zurwell presented enrollment data for alternative school placement, and recommended that the Board approve the continued partnership with the Boys & Girls Club of Hancock County through the Benjamin Culver Center for Character Development for services. Mr. Leary made a motion to approve the recommendation and Ms. Dowling seconded the motion. The motion was approved, 5 – 0.

Mr. Zurwell presented a request from the Greenfield-Central softball coach to approve matching funds to erect a fence and walkway from the parking area to the field. Ms. Dowling made a motion to approve up to \$4000 for the construction at the softball complex. Mr. Menser seconded the motion. The motion was approved, 5 – 0.

- IX. Dr. Gellert offered preliminary discussion on current enrollments and classroom sizes. She reported that classroom sizes are being monitored to see if additional teachers or instructional assistants are needed. She acknowledged the need for another Kindergarten section at Eden Elementary with grant funds and a teacher at J.B. Stephens Elementary in third grade. She shared that a J.B. Stephens second grade teacher was reassigned from second grade to third grade to address this need. Dr. Gellert also shared the preliminary enrollment comparisons for August 9, 2013, and will be monitoring these numbers every Friday until the Average Daily Member (ADM) count on September 13, 2013.

- X. Dr. Gellert introduced building principals to share their School Improvement Plans. After the presentations and Board discussions of school goals and objectives, Ms. Dowling made the motion to approve the School Improvement Plans and Mr. Kerkhof seconded the motion. The motion was approved, 5 – 0.

- XI. Dr. Hilton presented additional information on the delay of the Affordable Care Act. She also shared information about the implementation of the K-Time system to track hours and attendance of the classified employee group. Mrs. Livengood asked how often the biometric device will need to be replaced. Dr. Hilton reported that we can expect to replace the biometric device every three years, but the dedicated work stations should last longer. Mr. Leary asked how employee information will be used to monitor over-time pay. Dr. Hilton stated that the clock's log will represent actual time, and we will be in better compliance with fair labor laws. Ms. Dowling made the motion to approve the purchase of K-Time software and hardware at \$30,315.00 for implementation of time clocks. Mr. Leary seconded the motion. The motion was approved, 5 – 0.

Dr. Hilton presented the personnel recommendations for approval. Mr. Leary made the motion to approve the recommendations and Mr. Kerkhof seconded the motion. The motion was approved, 5 – 0.

Certified personnel recommendations for the 2013-14 school year included the following: Laura Becker, Kindergarten; Sydney Herman, Kindergarten; Alayna Pierce, Elementary; Lisa Sears, Art; Stephanie Smith, Elementary; Jennifer Reed, Elementary.

Certified personnel resignation for the 2013-14 school year included the following: Darren Hardesty, Elementary Resignation.

ECA recommendations for the 2013-14 sports season: Deena Batton, Junior Varsity Volleyball Coach; Jeff Bertsch, Varsity Assistant Men's Basketball Coach; Phillip Bradley Cohen, Assistant Band Director; Paula Culver, Varsity Assistant Women's Soccer Coach; Rick Culver, Head Freshman Football Coach; Todd Dodson, Freshman Assistant Football Coach; Ed Hamant, Varsity Assistant Wrestling Coach; Joni Hornaday, Freshman Volleyball Coach; Duane Knecht, Varsity Assistant Swim Coach; Robert Miller, Freshman Assistant Football Coach and Junior Varsity Women's Basketball Coach; Jacki Negri, Freshman Women's Basketball Coach; Nicole Parsons, Junior Varsity Cheer Coach; Roger Roberts, Junior Varsity Women's Soccer Coach; Jeremy Turner, Assistant Band Director; Paul Venckus, Head Boy's Track Coach; and Sean Widmer, Assistant Band Director.

ECA resignations for the 2013-14 sports season: Katherine Ashley, Junior High Assistant Track Coach; Kristen Piron, Junior High Assistant Track Coach; Derek Stang, Varsity Assistant Men's Basketball Coach; Donnie

Turner, Junior High Assistant Track Coach; and Paul Venckus, Junior High Head Girl's Track Coach.

Supplemental Contract for the 2013 Summer School Program: Tori Angel, Music/Visual Tech at Greenfield Central Junior High School.

- XII. Mrs. Livengood reminded everyone of the Red Letter Gala Event hosted by the Greenfield Central School Foundation on September 27, 2013, at the Blu Falls Arts and Events Center.
- XIII. Mr. Kerkhof made the motion to adjourn the meeting, and Mr. Leary seconded the motion. The motion was approved, 5 – 0.

President

First Vice President

Second Vice President

Secretary

Assistant Secretary