

**Minutes of the Regular Meeting
of the
Board of School Trustees
Greenfield-Central Community School Corporation**

**Administration Center
110 West North Street
Greenfield, IN 46140
Monday, October 8, 2012**

Board Members Present: Mrs. Retta Livengood, President
Mr. Dan Leary, First Vice President
Dr. Michael Summers, Second Vice President
Mr. Dan Riley, Secretary
Mr. Kent Fisk, Assistant Secretary
Mr. Dan Strahl, School Board Attorney

Administration Present: Dr. Linda Gellert, Superintendent
Mrs. Ann Vail, Assistant Superintendent
Mr. Tony Zurwell, Business Manager
Dr. Christy Hilton, Human Resources Director
Mrs. Donieta Ross, Executive Assistant to Superintendent

Others Present: Kathy Dowling, Melanie Fellows, Jim Bever, Paul Galbraith, Ben Easley, Rick Lister, Steve Burt, Ray Kerkhof, and Noelle Steele

- I. Mrs. Livengood led in recitation of the Pledge of Allegiance and called the October Regular Board Meeting to order at 7:00 p.m.
 - A. Mrs. Livengood read the Character Trait of the Month – Truthfulness.
 - B. Principal Jim Bever introduced Paul Galbraith, community leader, who is coordinating the after school program to help students at Greenfield Intermediate School. The program involves tutoring and homework help in small groups, followed by activity time with students. Mr. Galbraith shared that over fifty students participate in this volunteer program. Fifth grader Ben Easley shared his experience with the Board and how this program has assisted him to become better acclimated to a new school and help him with his subjects.
- II. Mr. Fisk made a motion to approve the minutes of the Regular Meeting of September 10, 2012, and the Executive Session of September 10, 2012. Mr. Riley seconded the motion. The motion was approved, 5 – 0.
- III. Mr. Zurwell presented claim dockets for review in the amount of \$3,731,151.83. The claim docket was distributed to Board Members for review prior to the meeting. Mr. Riley made a motion to approve the claim docket. Dr. Summers seconded the motion. The motion was approved, 5 – 0.

- IV. Mr. Zurwell shared the August 2011 and 2012 fiscal years' revenue. The General Fund reflected a heavy payment in payroll due to the one-time adjustment from the balanced calendar. The Capital Projects Fund paid out several projects from the summer months. All taxing funds for these months for both years had positive ending cash balances.
- V. Dr. Gellert shared the annual Average Daily Membership (ADM) count for September 14, 2012. Greenfield-Central Schools' ADM count is 4442.5 students for 2012, same as for 2011. The Indiana Department of Education will require schools to report two ADM counts starting this school year. The second count will be taken on February 15, 2013. There appears to be no funding tied to the additional count. Mr. Fisk asked why the fifth grade class shows a decrease in student numbers. Dr. Gellert shared that the cohort is a smaller group, and does not represent an actual decline in enrollment for that group.
- VI. Mrs. Vail explained to Board Members that the 2012-13 Greenfield-Central spring vacation will fall during IREAD3 testing. The Indiana Department of Education (IDOE) allows for date changes if the testing period is no more than one week prior to the established date. Mrs. Vail reported that the Board's pre-approval of the balanced calendar before the IDOE set the testing dates is reasonable rationale to ask for the change. Dr. Summers asked if all schools in the county will be required to request a testing date change. Mrs. Vail confirmed that other schools would need to make a similar request. In response to inquiry from Mr. Leary, Mrs. Vail confirmed that the ethical testing agreement is in place for all who administer the tests.
- VII. Mr. Zurwell presented the 2013 budgets to Board Members as a result of the required public hearing on September 10, 2012. Mr. Riley made a motion to approve and sign the 2013 Budgets as presented, including the adoption of the Budget Form 4, Ordinance of Appropriations and Tax Rates. Mr. Leary seconded the motion. The motion was approved, 5 – 0.
- Mr. Riley made a motion to approve the recommendation to adopt the 2013-2015 Capital Projects Fund Plan and be given permission to publish the Notice of Adoption. Dr. Summers seconded the motion. The motion was approved, 5 – 0.
- Mr. Fisk made a motion to approve the recommendation to adopt the 2013-2024 Bus Replacement Plan. Mr. Riley seconded the motion. The motion was approved, 5 – 0.
- Mr. Fisk made a motion to approve the 2013 Budget (Line 2) Resolution and grant Anthony M. Zurwell, Business Manager, the proper authority to reduce Line 2 on Forms 4B for the 2013 Budgets. Mr. Leary seconded the motion. The motion was approved, 5 – 0.
- Mr. Leary made a motion to approve the 2013 Retirement/Severance Bond Debt Service Fund Neutrality Resolutions as presented. Mr. Riley seconded the motion. The motion was approved, 5 – 0.
- Dr. Summers made a motion to approve the Expenditure Goal for the 2013 Budget as presented. Mr. Fisk seconded the motion. The motion was approved, 5 – 0.
- VIII. Mr. Zurwell recommended that the Board accept donations in the amount of \$2,250.00. Mr. Fisk made a motion to approve the donations with much appreciation, and Mr. Riley seconded the motion. The motion was approved, 5 – 0.

Mr. Zurwell explained that the school corporation's 403(b) plan needed updating to prohibit the plan in allowing for employee loans and hardship withdrawals. An updated list of current vendor names was shared with Board Members to assist in tracking transactions with the corporation. Mr. Leary asked if this was not part of the original document and Mr. Zurwell explained that it was not. The proposed language would be clearer. Mr. Riley made a motion to approve the 403(b) Resolution as presented. Mr. Leary seconded the motion. The motion was approved, 5 – 0.

- IX. Dr. Gellert recommended approval for an out-of-state field trip by the Greenfield Central Junior High School to travel to Washington D.C. from April 10 – 14, 2013. Dr. Summers asked if there were criteria that students had to meet in order to participate. Dr. Gellert conveyed that appropriate behavior and grades were expected, and that a contingency plan for students who lacked funds for the trip had been established at the junior high. Dr. Summers made a motion to approve the out-of-state field trip. Mr. Leary seconded the motion. The motion was approved, 5 – 0.
- X. Dr. Gellert shared with the Board that collective bargaining meetings were held with the Greenfield-Central Classroom Teachers' Association, and an agreement was reached. Despite there was no money to offer for salary increases, Dr. Gellert and Mrs. Livengood, who served on the bargaining committee, agreed there was a positive and collaborative exchange. Dr. Summers made the recommendation to approve the proposed contract agreement. Mr. Leary seconded the motion. The motion was approved, 5 – 0.

Dr. Hilton presented the personnel recommendations for approval. Mr. Leary made the motion to approve the recommendations as presented. Dr. Summers seconded the motion. The motion was approved, 5 – 0.

Personnel recommendations included the following leave of absence: Tom Gardner; resignations: Miranda Henry, Travis Keesling and Laura Schroeder.

ECA recommendation for 2012-13 sports season included: Brian Murphy, varsity baseball coach.

Dr. Hilton presented information on plans by Maxwell Intermediate School to apply to the 2013 Lilly Teacher Creativity Fellowship program. This fellowship would provide training in Disney's four step process, Dream, Believe, Dare and Do, to inspire and provide unique creativity in the classroom. Mr. Fisk made the motion to approve the grant proposal. Dr. Summers seconded the motion. The motion was approved 4 – 0, with Mr. Riley abstaining from the vote.

- XI. Mr. Riley thanked the administrators who attended the Board meeting during fall break. Dr. Gellert agreed, and asked Board Members to share community feedback for our first break under the new balanced calendar. Board members affirmed comments so far have been positive.
- XII. Mr. Leary made the motion to adjourn the meeting and Mr. Fisk seconded the motion. The motion was approved, 5 – 0.

President

First Vice President

Second Vice President

Secretary

Assistant Secretary